

City of Palm Coast
Building Division
386-986-3780
palmcoastgov.com

CONTRACTORS NEWSFLASH

Online Permitting

Document Submittal Requirements

July 16, 2024

All files uploaded to the online permitting portal must adhere to requirements prescribed found at the top of the permitting portal login screen. www.palmcoastgov.com/eplanreview

These requirements should be followed for any submittal from the creation of the permit application to the completion / finalization of your permit.

More often than not, submittals are rejected due to not following the requirements.

We encourage you to familiarize yourself with this document and share it with others who may be uploading documents for your business to avoid delay / rejections in your submittals.

**direct link to the document

<https://docs.palmcoastgov.com/departments/building/online/document-requirements.pdf>