



Community Development Department
Building Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3780

PERMIT EXEMPTION AFFIDAVIT

Job Address _____

1. Accuracy of Application

I certify that the scope of work, supporting documentation, and all information submitted in connection with this request are true, complete, and accurate.

2. Project Value

I certify that the total value of the proposed project, including all labor, materials, equipment, and subcontracted work, is less than Seven Thousand Five Hundred Dollars (\$7,500.00). The value of the project does not include structural, mechanical, electrical, plumbing and gas.

3. No Division of Project

I certify that this construction project has not been, and will not be, divided into multiple projects or phases for the purpose of evading applicable permitting requirements or provisions of the Florida Building Code.

4. Electrical, Plumbing, Mechanical, or Gas Work

I certify that the proposed work does not include electrical, plumbing, mechanical, fuel gas, or other work requiring a separate permit under the Florida Building Code or applicable law.

5. Property Use

I certify that the current use of the property is a single-family residence and that the proposed work will not create, establish, or convert any portion of the property into an additional dwelling unit or other occupancy requiring a permit.

6. Executed Contract (If Applicable)

If an executed construction contract has been submitted with this request, I certify that the copy provided is a true and accurate copy of the fully executed agreement.

7. Flood Hazard Area

I certify that, to the best of my knowledge and belief, the property that is the subject of this request is not located within a Special Flood Hazard Area (SFHA) as designated by the current Flood Insurance Rate Maps (FIRMs) adopted by the City of Palm Coast. I understand that the Building Official may independently verify the property's flood hazard designation.

8. Owner-Builder Certification (If Applicable)

If I am acting as an Owner-Builder, I certify that I qualify for the Owner-Builder exemption provided in Section 489.103, Florida Statutes, and that I understand and will comply with all applicable provisions of that section and all other applicable Florida laws and regulations governing Owner-Builders.

Acknowledgment

I understand that approval of this request is based upon the truthfulness of the information provided in this affidavit. I acknowledge that any false statement, omission, or material misrepresentation may result in denial or revocation of the requested permit exemption, issuance of code enforcement proceedings, civil penalties, criminal penalties for perjury as provided by Florida law, and any other remedies authorized by law.

I declare under penalties of perjury that I have read the foregoing affidavit and that the facts stated herein are true and correct.

Affiant Signature _____

Owner or Licensed Contractor

(Circle one)

Printed Name: _____

Date: _____

NOTARY ACKNOWLEDGMENT

STATE OF _____ COUNTY OF _____

Sworn to (or affirmed) and subscribed before me this ____ day of _____, 20, by _____, who is personally known to me or who has produced _____ as identification.

Notary Public Signature _____

My Commission Expires: _____

Florida Building Code Section 105.2 Work exempt from permit. Exemptions from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code.