

**City of Palm Coast, Florida**  
**Agenda Item**

**Agenda Date:** July 15, 2025

<b>Department</b>	CONSTRUCTION MANAGEMENT & ENGINEERING	<b>Amount</b>	
<b>Division</b>	ENGINEERING	<b>Account #</b>	Utility Capital Projects Fund 5402
<b>Subject:</b>	RESOLUTION 2025-XX APPROVING A BUDGET AMENDMENT FOR THE 2024-2025 BUDGET RELATING TO THE APPROPRIATIONS OF FUNDS FOR THE WATER/WASTEWATER UTILITY FUND		
<b>Presenter:</b>	Helena Alves, Director of Financial Services		
<b>Attachments:</b>	<ol style="list-style-type: none"><li>1. Resolution</li><li>2. Budget Amendment</li></ol>		
<b>Background:</b>	<p>City Council adopted the Fiscal Year 2025 Budget on the 25<sup>th</sup> day of September 2024 per Resolution 2024-151.</p> <p>Per State Statute 166.241, section 8, the governing body of each municipality at any time within the fiscal year, or within 60 days following the end of the fiscal year, may amend a budget for that year.</p> <p>The Water/Wastewater Utility Capital fund expenditures will exceed the original budget for Fiscal Year 2024-2025 by \$1,229,904.00 in order to accommodate funding for needed capital projects.</p> <p>This increase in budget requires City Council to amend the Fiscal Year 2024-2025 budget from \$83,838,019 to \$85,067,923.</p>		
<b>Recommended Action:</b>	<b>ADOPT RESOLUTION 2025-XXX APPROVING A BUDGET AMENDMENT FOR FISCAL YEAR 2025</b>		

**EXHIBIT A -****FY 2024-2025     UTILITY CAPITAL PROJECTS FUND**

	FY 2024-2025		FY 2024-2025	
	BUDGET		REVISED BUDGET	
<b><u>REVENUES:</u></b>				
Permits, Fees and Special Assessments	\$	14,271,555	\$	20,865,944
Intergovernmental Revenue		10,000,000		3,969,165
Interest Revenue		599,630		1,200,000
Transfers from Other Funds		15,663,498		15,663,498
Debt Proceeds		8,450,000		8,450,000
Appropriated Fund Balance		34,853,336		34,919,316
<b>TOTAL REVENUES:</b>	<b>\$</b>	<b>83,838,019</b>	<b>\$</b>	<b>85,067,923</b>
<b><u>EXPENDITURES:</u></b>				
Operating Expenses	\$	1,695,616	\$	1,501,854
Interfund Transfers		2,650,000		2,650,000
Capital Outlay		79,492,403		80,916,069
Contingency		-		-
<b>TOTAL EXPENDITURES:</b>	<b>\$</b>	<b>83,838,019</b>	<b>\$</b>	<b>85,067,923</b>

**RESOLUTION 2025-108  
FISCAL YEAR 2025 BUDGET AMENDMENT  
WATER/WASTEWATER UTILITY CAPITAL PROJECTS FUND**

**A RESOLUTION OF THE CITY OF PALM COAST, FLORIDA, AMENDING THE FISCAL YEAR 2024-2025 BUDGET RELATING TO WATER/WASTEWATER UTILITY CAPITAL PROJECTS FUND REVENUES AND EXPENDITURES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, on September 25, 2024, City Council approved Resolution 2024-151, a resolution adopting the budget for the Water/Wastewater Utility Capital Projects Fund of \$83,836,019 for the fiscal year 2024-2025; and

**WHEREAS**, the City Council of the City of Palm Coast finds it necessary to amend the Fiscal Year 2025 budget for the Water/Wastewater Utility Capital Projects Fund by \$1,229,904.00 for the purpose of funding Wastewater Treatment Plant #1 Expansion & OKR South Reclaim Main Extension projects as well as to address projected expenditures for various projects within the Capital Projects Funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:**

**SECTION 1. BUDGET AMENDMENT.** The City Council of the City of Palm Coast hereby amends the Fiscal Year 2024-2025 budget for the Water/Wastewater Utility Capital Projects Fund by \$1,229,904.00 to \$85,067,923 depicted in Exhibit "A", which is attached hereto and incorporated herein.

**SECTION 2. SEVERABILITY.** It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Resolution are severable, and if any phrase, clause, sentence, paragraph or section of this Resolution shall be declared unconstitutional by the valid judgment or decree of a court of competent

jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Resolution.

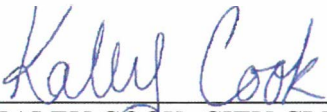
**SECTION 3. CONFLICTS.** All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

**SECTION 4. IMPLEMENTING ACTIONS.** The City Manager, or designee, is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

**SECTION 5. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**DULY PASSED AND ADOPTED** by the City Council of the City of Palm Coast, Florida, on this 15<sup>th</sup> day of July 2025.

ATTEST:

  
KALEY COOK, CITY CLERK

CITY OF PALM COAST

  
MICHAEL NORRIS, MAYOR

APPROVED AS TO FORM AND LEGALITY

  
MARCUS DUFFY, CITY ATTORNEY



Attachment: Exhibit "A"– 2024-2025 Budget Amendment Water/Wastewater Utility Capital Projects Fund